

## Job Description

<b>Job Title:</b>	(REF: 290) Female Support Worker – Pontardawe (Exemption is claimed under the Equality Act 2010 Part 1 Schedule 9)
<b>Position Description:</b>	<p>Provide support and facilitate the independence of our client, a young lady with Cerebral Palsy who lives with her parents in a fully adapted property. Support is to be delivered in accordance with Care Plans, with a person-centred approach.</p> <p>It is essential that you have excellent communication skills, can maintain a consistent and proactive approach, whilst being flexible, reliable and enthusiastic. A good understanding of the needs of Client with Cerebral Palsy would be advantageous.</p> <p>The work is varied and involves assisting the client to access the local community and its amenities, along with accompanying her on outings and supporting her to access hydrotherapy.</p> <p>At times, it may be necessary to work additional hours depending on the activities that the client wishes to attend. This may include an overnight stay.</p> <p>Ability to work collaboratively with outside professionals in client’s active rehabilitation programme.</p> <p>Case Management Cymru is registered with Care Inspectorate Wales and follows standards set by Social Care Wales.</p>
<b>Salary:</b>	<p>£15.50 per hour (Weekday and Weekends: 7am to 11pm)</p> <p>£12.71 per hour (Sleep in shifts: 11pm to 7am)</p> <p>£23.25 per hour (Bank holidays 7am)</p>
<b>Hours:</b>	<p>Full and part time positions available</p> <p>Minimum of 20 hours per week</p> <p>Variable hours available – will include one sleep in shift 1x weekly</p>
<b>Location:</b>	Pontardawe
<b>Responsible to:</b>	Employer/Client
<b>Reporting to:</b>	Employer/Case Manager
<b>Main Responsibilities:</b>	<ul style="list-style-type: none"> <li>• To understand and be mindful of the client’s cognitive difficulties and endeavour to accommodate these.</li> <li>• Adopt a consistent approach with the client in accordance with prescribed methods to compliment the care and therapy aims recommended.</li> <li>• To provide support to the client’s family whilst maintaining a positive and professional relationship.</li> <li>• To adhere to and contribute to the personal plan whilst acting in the best interest of the client.</li> <li>• To demonstrate empathy and understanding in an appropriate and professional manner.</li> <li>• To assist in all therapeutic activities as prescribed by and with supervision of MDT.</li> <li>• To work in collaboration with all colleagues including team members, at all times.</li> </ul>

- To be aware of significant changes in the client's health, functioning or behaviour and liaise with the family and case manager as appropriate.
- To encourage the client's independence as far as possible.
- To be aware of the client's vulnerability and take necessary steps to protect them.
- Have a high regard for maintaining client confidentiality.
- Respect the confidentiality and the rights of the client's family.
- To be fully responsible for the client's needs when out in the community, on days out and during activities.
- To ensure all plans, advice and guidelines are followed to meet the needs of the client.
- Actively contribute to supervision sessions, team meetings and training days.
- To ensure all paperwork and records are completed and submitted accurately and on time.
- To organise and manage own time according to delegated workload.

### Person Specification

Qualifications/Training	
Essential	Desirable
<ul style="list-style-type: none"> <li>• To register with Social Care Wales (SCW)</li> <li>• Willingness to work towards or already have QCF/NVQ Level 2 (or equivalent) in Health &amp; Social Care</li> </ul>	<ul style="list-style-type: none"> <li>• Registered with SCW</li> <li>• NVQ (or equivalent) in Health &amp; Social Care Level's 2 or 3</li> <li>• Recent training in First Aid, Health &amp; Safety, Manual Handling or Safeguarding</li> </ul>
Knowledge/Skills/Abilities	
Essential	Desirable
<ul style="list-style-type: none"> <li>• Good understanding of the needs of client with Cerebral Palsy who has some physical and emotional difficulties.</li> <li>• Ability to develop and maintain productive and professional relationships</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working with clients with Cerebral Palsy.</li> <li>• Experience of working to and contributing to personal plans and risk assessment</li> <li>• Experience of working with families</li> <li>• Experience of working with multi-disciplinary teams e.g. physiotherapist, occupational therapist, speech and language therapist and psychologist.</li> </ul>
Personal Requirements	
Essential	Desirable
<ul style="list-style-type: none"> <li>• <b>A full driving licence and use of a car, also ability to drive the family vehicle</b> (endorsements to be disclosed)</li> <li>• Motor Insurance to include business use</li> <li>• Friendly, warm and patient with a proactive and encouraging approach</li> <li>• Ability to deliver support in an inclusive, respectful manner ensuring the client's privacy and dignity is maintained</li> <li>• Ability to work independently and use initiative</li> <li>• Willingness to work flexibly</li> </ul>	

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| <ul style="list-style-type: none"><li>• Punctual, reliable and trustworthy</li><li>• Demonstrate a commitment to learning new skills</li><li>• Good verbal and written communication skills</li><li>• Good organisational skills and ability to follow instructions</li></ul> |  |
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