

## Job Description

<b>Job Title:</b>	<b>Support Worker</b>
<b>Position Description:</b>	<p>To provide respite for the Client's parents on a Friday evening and alternative Saturday/Sunday afternoons for 4 hours. Flexibility is required.</p> <p>The client is a 14-year old boy with cerebral palsy, visual impairment and epilepsy who lives at home with his parents and younger brother and attends a special school.</p> <p>You will encourage and support our Client to access leisure facilities, activities and other opportunities available such as bowling, outings and local events when covid restrictions allows.</p>
<b>Salary:</b>	Weekday and weekends = <b>£10.05 per hour</b>
<b>Hours:</b>	<p>Evenings: one x 3-hour shift</p> <p>Weekends: one x 4-hour shift</p>
<b>Location:</b>	Caerphilly
<b>Responsible to:</b>	Employer/Client
<b>Reporting to:</b>	Employer/Case Manager
<b>Main Responsibilities:</b>	<ul style="list-style-type: none"> <li>• To understand and be mindful of the client's need to express his wishes and endeavour to accommodate these if appropriate.</li> <li>• Adopt a consistent approach with the client in accordance with prescribed methods to compliment the care and therapy aims recommended.</li> <li>• To provide support to the client's family whilst maintaining a positive and professional relationship.</li> <li>• To adhere to and contribute to the personal plan whilst acting in the best interest of the client.</li> <li>• To demonstrate empathy and understanding in an appropriate and professional manner.</li> <li>• To assist in all therapeutic activities as prescribed by and with supervision of MDT.</li> <li>• To work in collaboration with all colleagues including team members, at all times.</li> <li>• To be aware of significant changes in the clients' health, functioning or behaviour and liaise with the family and case manager as appropriate.</li> <li>• To encourage the clients' independence as far as possible.</li> <li>• To be aware of the clients' vulnerability and take necessary steps to protect them.</li> <li>• Have a high regard for maintaining client confidentiality.</li> <li>• Respect the confidentiality and the rights of the clients' family.</li> <li>• To be fully responsible for the clients' needs when out in the community, on days out and during activities.</li> <li>• To ensure all plans, advice and guidelines are followed to meet the needs of the client.</li> <li>• Actively contribute to supervision sessions, team meetings and training days.</li> <li>• To ensure all paperwork and records are completed and submitted accurately and on time.</li> <li>• To organise and manage own time according to delegated workload.</li> </ul>

## Person Specification

<u>Qualifications/Training</u>	
Essential	Desirable
<p>To register with Social Care Wales (SCW)</p> <p>Willingness to work towards or already have QCF/NVQ Level 2 (or equivalent) in Health &amp; Social Care</p>	<p>Registered with SCW</p> <p>NVQ (or equivalent) in Health &amp; Social Care Level's 2 or 3</p> <p>Recent training in First Aid, Health &amp; Safety, Manual Handling or Safeguarding</p>
<u>Knowledge/Skills/Abilities</u>	
Essential	Desirable
<p>Ability to develop and maintain productive and professional relationships</p>	<p>Experience of working with cerebral palsy or Acquired Brain Injury.</p> <p>Experience of working to and contributing to personal plans and risk assessment</p> <p>Experience of working with families</p> <p>Experience of working with multi-disciplinary teams e.g. physiotherapist, occupational therapist, speech and language therapist and psychologist.</p> <p>Good understanding of the needs of a client with cognitive, behavioural and physical difficulties.</p>
<u>Personal Requirements</u>	
Essential	Desirable
<p>Friendly, warm and patient with a proactive and encouraging approach</p> <p>Ability to deliver support in an inclusive, respectful manner ensuring the client's privacy and dignity is maintained</p> <p>Ability to work independently and use initiative</p> <p>Willingness to work flexibly</p> <p>Punctual, reliable and trustworthy</p> <p>Demonstrate a commitment to learning new skills</p> <p>Good verbal and written communication skills</p>	

Good organisational skills and ability to follow instruction

**A full driving licence and use of a car**  
(endorsements to be disclosed)

Motor Insurance to include business use